

WSC ADVISORY #2019-003
CSAB BILLING ACCOUNT APPLICATION FINAL ANNOUNCEMENT

IMMEDIATE ACTION REQUIRED

EFFECTIVE DATE: JANUARY 17, 2018

Effective immediately, APD is implementing changes to VPN accounts which will require WSCs to apply for a DMS CSAB Billing Account. APD is requiring all CSAB Billing Account applications to be submitted by **close of business on January 31, 2019**.

Failure to apply for and complete the CSAB Billing Account process will result in your VPN account being suspended or disconnected on February 1, 2019. Solo Providers and Agency Heads are required to apply for a DMS CSAB Billing Account. If you are an Agency Head, please complete the attached additional Treating WSC Form and email it to apd.wsc.vpn@apdcares.org. If you are a treating provider for a WSC Agency, please confirm your Agency Head has completed the application for the Agency.

[CLICK HERE](#) To complete the CSAB Billing Account Application. Please follow the attached directions to complete the application correctly.

If you have completed your CSAB Billing Account application, and received an automated confirmation email from DMS, APD will be in touch with you over the next month with information about your converted account.

Please refer WSC Advisory 2019-001 for further information.

If you have any questions or concerns regarding setting up the CSAB Billing Account, please contact DMS at 1-888-4SUNCOM (1-888-478-6266) and select option 1, option 3, and then option 1 to reach the Ordering and Service Delivery desk.